



LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the

MEASURE J

CITIZENS' BOND OVERSIGHT COMMITTEE

Measure J Meeting Minutes – ADOPTED 10/10/18

Date: August 8, 2018

Location: District Office, Board Room

| <u>Committee Members:</u> | <u>Representing:</u> | <u>Present</u> | <u>Not Present</u> | <u>Term</u> | <u>Term Expires</u> |
|----------------------------------|--------------------------------------|-----------------------|---------------------------|--------------------|----------------------------|
| Barbara Bailey | Community at-Large | X | | 2 years | 2018 |
| Vacant | Community at-Large | | | 2 years | 2018 |
| Timothy Buskard | Parent-Teacher Organization | | X | 2 years | 2018 |
| Karie Chamberlain | Community at-Large | | X | 2 years | 2018 |
| Betty Cleveland | Senior Organization | X | | 2 years | 2018 |
| Vaughn Draggoo | Community at-Large | X | | 2 years | 2018 |
| James Fisher | Parent Community | | X | 2 years | 2018 |
| Robert Kroepfl | Parent Community | X | | 2 years | 2018 |
| Kevin Lalor | Business Organization | | X | 2 years | 2018 |
| J. David Lopez | Community at-Large | X | | 2 years | 2018 |
| Will Macedo | Taxpayer Organization | X | | 2 years | 2018 |
| David Voltz | Alternate | | X | 2 years | 2018 |
| <u>District Staff:</u> | | | | | |
| Susan Kinder | Assistant Supt. of Business Services | X | | | |
| Tim Boczanowski | Bond Program Director | X | | | |
| Esther Sadkowski | Facilities Technician | | X | | |
| Kim McNeely | Bond Program Administrator | X | | | |
| Jill Scillitani | Accounting Analyst | X | | | |

1.0 Call to Order

A quorum being present, Committee Chair Lopez called the meeting to order at 6:31 p.m.

2.0 Visitors/Public Comments

There were two visitors; Chris Van Schaack-presenting Item 4.2 and Deidree Sakai-presenting Item 4.1. There were no public comments.

3.0 Minutes

- 3.1 The minutes from the April 11, 2018 were reviewed. There was a motion to approve the minutes by Bailey, seconded by Draggoo. All in attendance voted to approve the minutes. Motion passed.
- 3.2 The minutes from the June 20, 2018 were reviewed. There was a motion to approve the minutes by Bailey, seconded by Draggoo. All in attendance voted to approve the minutes. Motion passed.

4.0 Measure J Projects Update

- 4.1 **Project Labor Agreements:** Deidree Saikai from Dannis Woliver Kelly (DWK) Law Firm presented a powerpoint on the topic of Project Labor Agreements (PLA) which had previously been presented at the February 22, 2018 Special Board Meeting. There were several questions asked by the committee regarding who is effected by the PLA, costs of labor and overall project, journeyman requirements, and how the District would benefit locally. PLA does not apply to CSEA or SEIU, the Janus Supreme court decision does not apply to PLA. Labor rates are not part of the PLA, however, prevailing wage applies to all projects and contractors could use rates higher than prevailing wage when submitting a bid. PLA does not manage increasing labor rates. Labor code determines percentage of journeyman vs. apprentices used during projects. Local can be determined to be city, county and local union halls could include out of area. In regards to benefiting our students, minimum age is 18 for the apprentice program so it would mostly effect previous students who have graduated; there was some discussion on Partnerships vs. PLA. The District does not currently have a PLA in place.
- 4.2 **Charter Update:** Chris Van Schaack updated the Committee on the property known as Montevina, the previous Charter School property. The District is in contract for (2) of the buildings and 12 acres of adjacent land to the west which could be used for a future school. The District is discussing possible future purchase of the additional (13) buildings currently in bankruptcy status. The bankruptcy status would likely reduce the cost below market value. Renovation of existing buildings could be more cost effective than building a new school. There was discussion regarding using current Measure J Funds or future Bond funds. Chris will return for future meetings to keep the Committee updated. The CBOC expressed possible Community concern about this use of bond funds.
- 4.3 **Recap Cal BOC Spring Conference:** Lopez and Draggoo shared feedback on the conference. The content did not include enough ideas/tools to help the CBOC. The idea of advanced press on upcoming projects was of interest. There will be an update on projects in the fall. The project list has not changed, the Committee would want staff to share if there are any changes from original list.
- 4.4 **Recap Bond Project Tour:** McNeely welcomed feedback regarding the June 20th Project Tour. Comments were positive and the Committee felt the time allotted worked well. There is interest in having more tours in the future in addition to yearly tour. Staff also shared there will be soft openings, ribbon cuttings and ground breaking activities in the future. The CBOC will be notified of these events.

5.0 Financial update

- 5.1 **Expense & Current Liability Information Update:** Kinder shared that due to year end and the conversion to a new software system, June financial information cannot be downloaded to the CFS system until the books for 2017/18 are closed. This should be done the end of August, early September. and the Committee should have access within a few weeks. The financial report will be available at the next CBOC meeting in October. Access to CFS continues to be available to the CBOC.
- 5.2 **Deferred June Discussion:** No Committee questions.

6.0 Matters Introduced by the Committee

- 6.1 **Project Risk Assessment:** There were questions regarding ways to assess project risks with costs, scope, schedule, etc. Boczanowski shared that staff and all team members (staff, architects, etc.) work together for the duration of the project. Escalation, detail budgeting, contingencies in design, program and budget, following all national estimating trends, using industry standards, cost estimating during design and continuous construction review are some of the procedures implemented by staff.
- 6.2 **Report on Upcoming Projects:** No changes. Staff will report out at the next meeting in October.

6.3 **Timing of Prepared Minutes:** The committee requested that the draft of the meeting minutes be submitted within 10 days after meeting. Staff agreed to revised distribution.

6.4 **Other Matters:** Requested appointment of one (1) new member (Community-At-Large). Kinder shared—we expect to have board approval of new member by October meeting.

7.0 Next Meeting Dates

7.1 **Annual Meeting Dates:** A list of meeting dates for the year was provided. Changes will be made as needed. Currently the meetings are scheduled for the 2nd Wednesday every other month.

7.2 The next meeting is scheduled for Wednesday, October 10, 2018 at 6:30 pm.

8.0 Adjournment

There being no further business, Bailey motioned to adjourn the meeting; Macedo seconded; Committee Chair Lopez adjourned the meeting at 8:23 pm.